

Name: **VALÉRIA JELINKÓ**

Phone: +36 30 9644 892

e-mail: jelinko.valeria@t-online.hu

WORKING EXPERIENCE

Period: March, 2022 – December, 2023

Employer: Adóblog Ltd.

Sector: finance, accounting

Position: Senior Consultant

Main tasks and activities: tax consultancy, reporting, checking tax calculations and tax returns, improvement best practices, tax trainings and presentations, participation in audits and YE closing issues, blogging

Period: February, 2017 – January, 2020

Employer: Process Solutions Ltd.

Sector: finance, accounting

Position: Project Consultant

Main tasks and activities: checking tax calculations and tax returns, representation of clients at the tax authority, tax consultancy

Main Clients: CG ES HU – tax compliance; WizzAir – VAT compliance; Adam – HU VAT registration; Portwest, Kambi, Roland – foreign payroll

Period: July, 2005 – September, 2016

Employer: Process Solutions Ltd.

Sector: finance, accounting

Position: senior tax consultant

Main tasks and activities: tax consultancy, checking and preparing tax calculations and tax returns, representation in tax audit, representation at tax authorities, tax accounting tasks and improvement of tax processes, organizing internal knowledgebase, newsletters tax trainings and presentations

Main Clients: Duna-Drava Cement – tax compliance; e-on Storage, e-on Trade – VAT compliance; CG ES HU – tax compliance; Coca-Cola – VAT compliance

Period: 2004 – 2005

Employer: PKF Outsource Ltd

Sector: finance, accounting

Position: tax consultant

Main tasks and activities: professional advisory letters and opinions, tax returns for foreign people

Period: 2001-2002

Employer: CORA Magyar Hypermarket Ltd

Sector: trade

Position: accounting team leader

Main tasks and activities: leading a small group of accountants, internal tax audits

Period: 1999-2000

Employer: Valeo Autoelectric Ltd, Veszprém

Sector: automotive

Position: Reporting & Cost Analyst

Main tasks and activities: financial reporting & cost analyst

Period: 1995 – 1999

Employer: SédNet Internet Provider Ltd, Veszprém

Sector: telecommunication

Position: Head of Finance

Period: 1989 – 1991

Employer: State Tax and Finance Administration

Sector: state

Position: Tax Auditor

Main tasks and activities: second instance checking of the first instance resolutions

EDUACTION AND QUALIFICATION

Period: 2015-2018

Organisation: GROW Education Ltd

Faculty: AssertiveCommunication

Period: 2015-2018

Organisation: GROW Education Ltd

Faculty: Konflikt Assessment

Period: 2010 - 2012

Organisation: GROW Education Ltd

Faculty: Negotiation Skills

Period: 2010 - 2012

Organisation: GROW Education Kft

Faculty: InSights Training

Period: 2004 – 2006

Organization: Chamber of Hungarian Auditors, Education Center

Faculty: International Taxation

Qualification: International Tax Professional

Period: 2000 – 2004

Organization:Business School of Budapest

Faculty:Business Management

Qualification: Master of Business Administration

Period: 1985 – 1989

Organization: Budapest University of Economic Sciences

Faculty:finance

Qualification: Economist

LANGUAGES

Native language: Hungarian

Other language: English (business, good written and spoken)

SOFTWARE SKILLS

SAP, Oracle, MS Office (Word, Excel, Power Point)

OTHER SKILLS

Client Focused Attitudes, System Approaching, Thinking in Structures

Good Analytical and Communication Skills

Team Player